



# Parents' Guide to Google Classroom

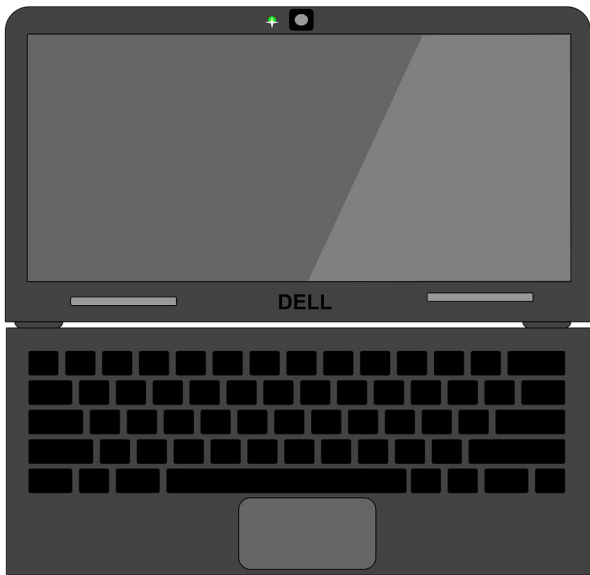
# What is Google Classroom?



Think of Google Classroom (GC) as your child's digital link to learning.

Teachers use GC to share assignments, homework, newsletters, and much more with students AND parents!

# Getting Started



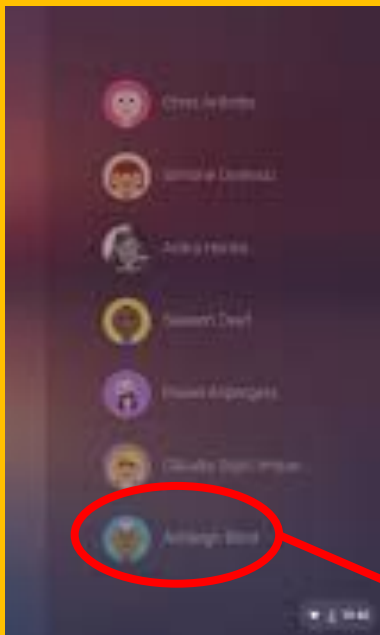
Your child was provided with a secure Google login and password that is unique to them.

Check with his/her teacher to obtain this private information.

You can access Google Classroom from any device that is connected to the internet! We focus here on the district issued Chromebook.

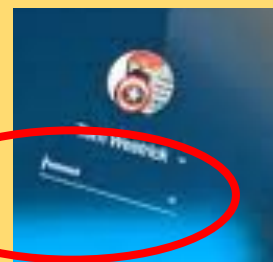
1

Sign into district issued Chromebook.



Choose the account.

Enter the password.





Some Google Apps are pinned to the shelf

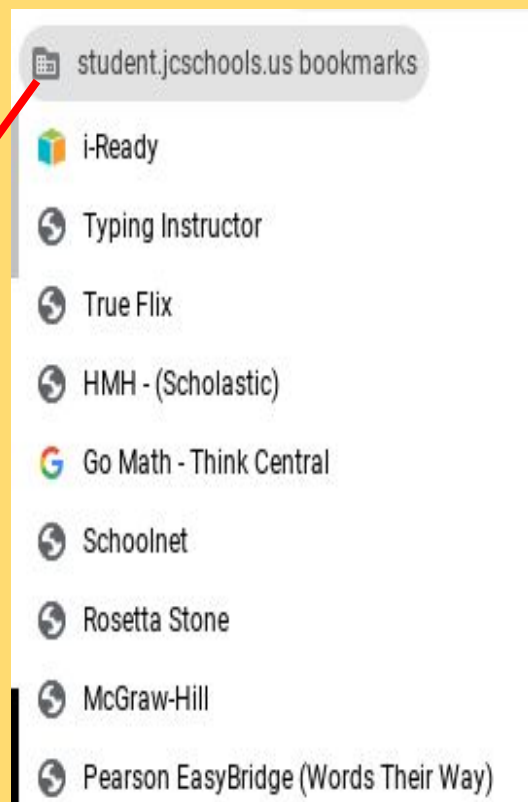


Use the Launcher to locate other Google Apps.



When you select an App, the Chrome Browser will open.

In the Chrome Browser, a bookmark folder provides access to district program links.



# Commonly Used Apps



Docs



Slides



Sheets



Forms



Drive



Meet



Classroom



HMH Player

Note: Elementary students do not have access to email.



# Navigating Classroom

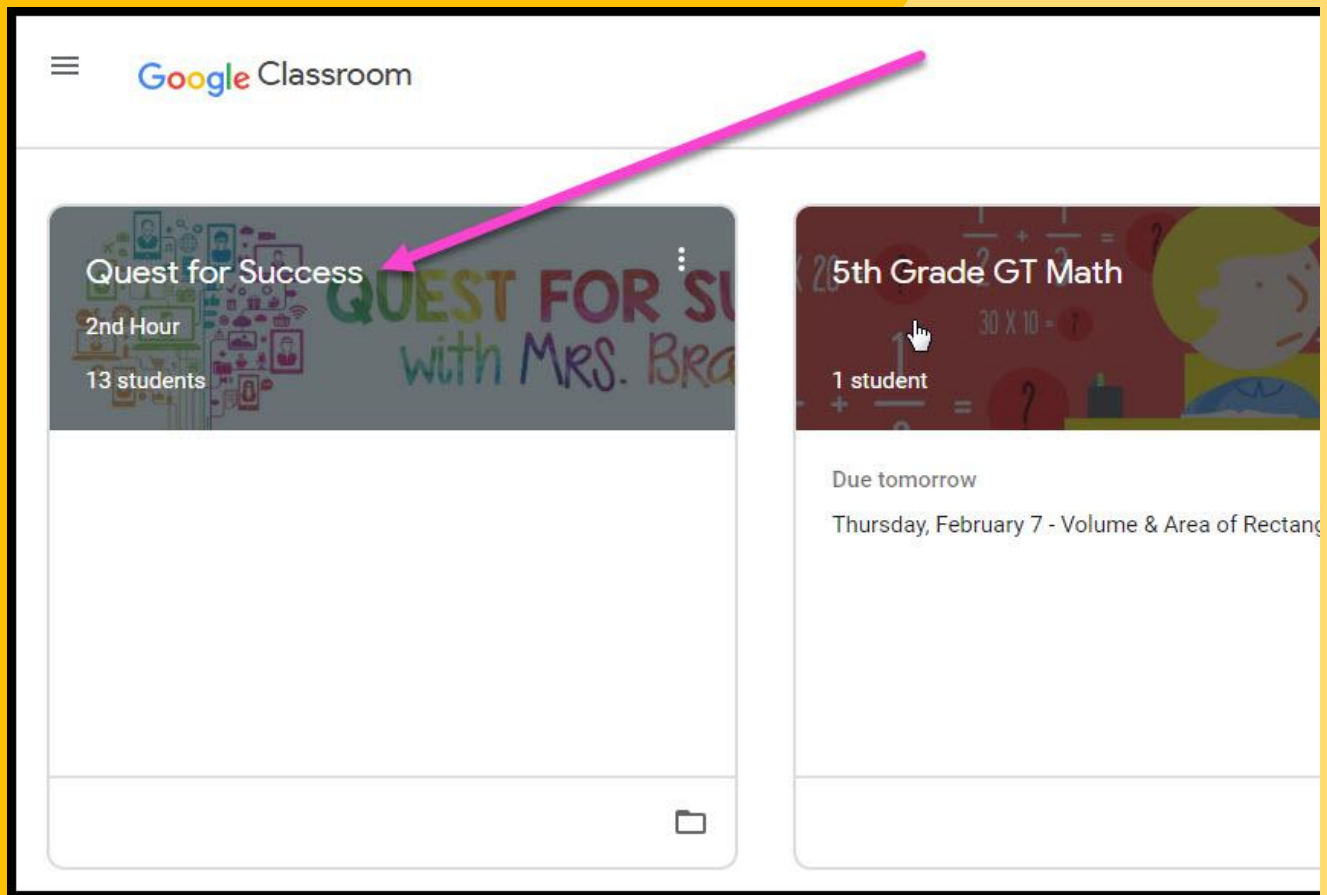
2

Click on the Google Classroom icon.



3

Click on the class you wish to view.





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## Classroom Navigation

The screenshot shows a classroom navigation interface. At the top, there is a navigation bar with several elements: a menu icon (1), the current class name '3rd hour Science' (2), an announcements page 'Stream' (3), an assignments page 'Classwork' (4), a teacher/classmates page 'People' (5), a waffle button (6), and a user profile icon (7). Below the navigation bar is a header for the '3rd hour Science' class, featuring an illustration of tools like a screwdriver, screws, and a hammer. The main content area includes an 'Upcoming' section (8) with a post about work due soon and a 'View all' link, and a section for class updates (9) with a 'Share something with your class...' prompt and a 'See when new assignments are posted' link.

1 Menu of Classes

2 Current Class

3 Announcements Page

4 Assignments

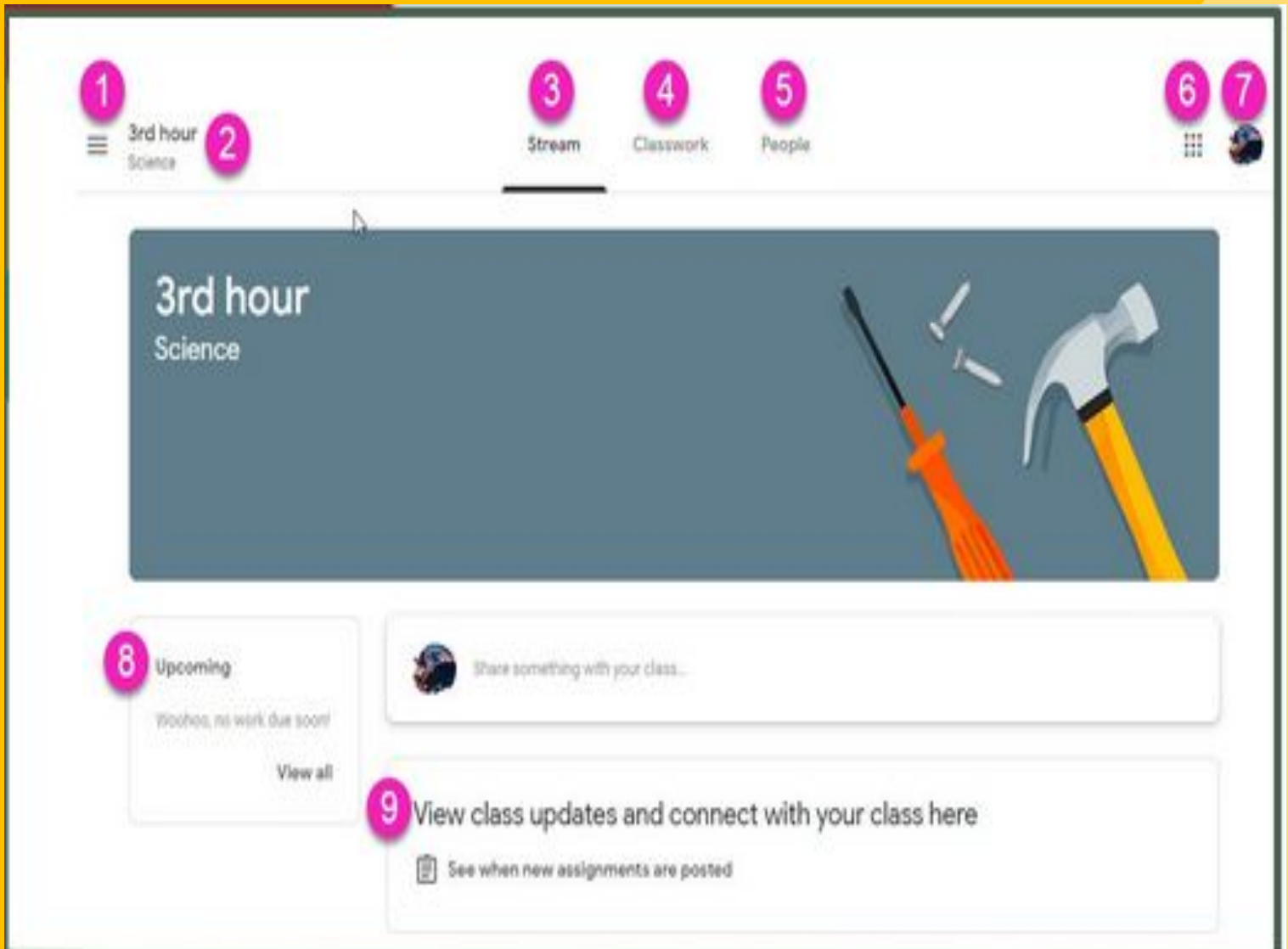
5 Teacher(s) & Classmates

6 Waffle Button (App Directory)

7 Your account

8 Upcoming Assignments

9 Updates from your teacher



1. Click the lines to go back to the list of classes
2. Name of current class
3. Stream (announcements, most recent on top)
4. Classwork (where all the assignments are listed)
5. People (a list of classmates)
6. Waffle icon (takes you back to the menu of other Google apps)
7. Your account (student must be logged in to the school google account to access the work)
8. Upcoming assignments for this class
9. Latest announcement from the teacher

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## Assignment Navigation - View from the Classwork Page

The screenshot shows a user interface for a classwork page. At the top, there are tabs for 'Stream', 'Classwork' (highlighted with callout 1), and 'People'. Below the tabs, there are links for 'View your work' (callout 2), 'Google Calendar' (callout 3), and 'Class Drive folder' (callout 4). On the left side, there is a sidebar with 'All topics' (callout 5) and a list of topics: 'Benchmark Tests', 'Daily Lesson Files', 'Assessments', 'Back to School', and 'Resources'. The main content area shows 'Benchmark Tests' (callout 6) with a sub-item 'STAR Math Benchmark Test - BOY' due on 'Sep 3'. Below that is 'Daily Lesson Files' (callout 7) with a sub-item 'For the Week of September 2 - 6' due 'Today' (callout 8). This sub-item is marked as 'Assigned' (callout 9) and contains a list of daily lessons: 'Monday - NO SCHOOL (Labor Day)', 'Tuesday - Multistep Equations (Also STAR Math Benchmark)', 'Wednesday - Variables on Both Sides', 'Thursday - Infinite & No Solution Equations', and 'Friday - Algebraic Proportions'. Below the list are four PDF files: 'Day 1 - Multistep Equatio...' (callout 10), 'Day 2 - Variables on Both...', 'Day 3 - Infinite & No Solu...', and 'Day 4 - Algebraic Propor...'. At the bottom, there is a 'View Assignment' button (callout 11).

1 Classwork Tab

2 See your Grades

3 See Due Dates

4 View your files

5 Topics available

6 Topic Headings

7 Assignment Title

8 Assignment Due Date

9 Assignment Status

10 Attached files/links

11 Click to view assignment

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## Assignment Navigation - View from an open Assignment

The screenshot shows an assignment page for 'Evaluating Media Bias'. The page includes a title bar with a document icon and the assignment name (1). Below the title is a student profile picture and a search bar. The main content area contains instructions: 'Using the provided slide show and reflection sheet, you will work through media bias using a CNN 10 story of your choice. THIS IS DUE FRIDAY!' (2). It also includes a suggested pacing guide: 'Tuesday: Part 1', 'Wednesday: Part 2 and 3', 'Thursday: Part 4 and 5', and 'Friday: Part 6'. There is an email contact option: 'Email me if you need help or clarification :)'. An attachment section shows a Google Slides document titled 'Evaluating Media Bias' (3). On the right side, there is a 'Your work' section with 'Assigned' status, showing a Google Docs document 'Amy Stasak - Eval...' (4). Below this is a '+ Add or create' button (5) and a purple 'Turn in' button. At the bottom right, there is a 'Private comments' section with an 'Add private comment...' button (6). At the bottom left, there is a 'Class comments' section with an 'Add class comment' button (7).

1. Name of the assignment
2. Instructions
3. Any attachments that the student should open/view
4. Click on this to open a personal copy if the teacher has created a template
5. Always remember to Turn In!
6. If your student needs to make a private comment to the teacher
7. Class comments